

## How to Find Your Courses, Certificates and Receipts

- a. Go to <u>vaned.com</u> and click **Login** at the top of the page.
  - If you are using a mobile device, click the menu icon ≡ on the top right to see the LOGIN button.



 Enter your Username and Password, then click Login.



- c. Once you have logged in with your credentials, you will see your Dashboard. Depending on the LMS:
  - Click Go to Courses (or My Courses) to view your course(s).
  - Click Print Certificates (or Transcripts & Certificates) to find your completed courses.
  - Click Order Summary to view your past order receipts.
  - Click **Shop** (or **Shop Courses**) to search for additional courses that meet your training needs.





For Immediate Assistance: Visit our <u>Resources</u> page <u>Chat with us live on our website</u>

OR



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